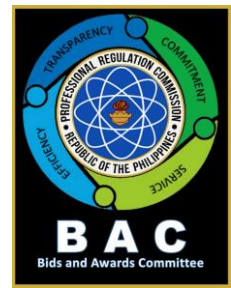




Republic of the Philippines
Professional Regulation Commission
Bids and Awards Committee
Central Office

P. Paredes St., Sampaloc, Metro Manila
Tel. Fax: 5-310-0037
Email: bac@prc.gov.ph



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Member

NOMAN MAUI G. EBORA
Member

REQUEST FOR QUOTATION
(RFQ) No. 2022-93 to 95
(Negotiated Procurement – Small Value Procurement)

Date:

Contact Person:

Name of Company:

Address:

Contact details:

PHILGEPS Registration Number (required):

The **PROFESSIONAL REGULATION COMMISSION (PRC)**, with address at P. Paredes St., Sampaloc, Manila, through its Bids and Awards Committee (BAC), will undertake a Negotiated Procurement in accordance with Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 for the project:

PROCUREMENT OF VARIOUS MICROWAVE OVEN FOR VARIOUS OFFICES (LOT 1 TO 3)

Bidders who are legally, technically, and financially capable may submit their accomplished open quotation/proposal personally, by mail/courier, through facsimile No. (02) 5-310-0037, or via email at bac@prc.gov.ph using the "PRC Official Forms" provided herein duly signed by the owner or his duly authorized representative **not later than 29 November 2022 at 8:00 AM**. Evaluation of quotation/proposal will be on **29 November 2022, at 9:30 AM** at the BAC Office, 4th Floor, PRC Annex Building, P. Paredes St. Sampaloc, Manila. Bidder/s or its duly authorized representative/s who wish to attend the evaluation of bids must submit a letter of intent to the BAC through the BAC Secretariat to be given a link for the meeting.

In addition to the quotation/proposal, copies of the following eligibility requirements (or its equivalent/ or if applicable) are required to be submitted:

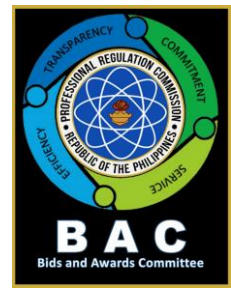
1. Valid Mayor's / Business Permit
(In exceptional cases where the LGU concerned has not yet released the Mayor's Permit, Bidders, in lieu of the valid Mayor's Permit may submit a substantial proof of renewal of Mayor's Permit, such as Official Receipt of payment)
2. PhilGEPS Registration Number
3. Latest Income/Business Tax Return
(for ABCs above P500,000.00)
4. Omnibus Sworn Statement



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Member

(Unnotarized Omnibus Sworn Statement may be accepted in compliance with the GPPB Resolution No. 09-2020, dated 7 May 2020, subject to compliance therewith after award of contract but before payment.)

5. Duly notarized Secretary's Certificate (for partnership, corporation, cooperative, or joint venture) / Special Power of Attorney as representative (if sole proprietorship).

- ❖ For Individual (only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit)
- ❖ For procurement requiring Mayor's Permit and PhilGEPS Registration Number, Certificate of Platinum membership may be submitted in lieu of the said documents.

PRC assumes no responsibility whatsoever to compensate or indemnify proponents for any expenses incurred in the preparation of the proposal.

PRC reserves the right to accept or reject any or all quotations, and to impose additional terms and conditions as it may deem proper.

We are furnishing you herewith a copy of the posted Request for Quotation with Annexes "A-B" for your reference.

For inquiries, you may call the BAC Secretariat at facsimile No. (02) 5-310-0037 or email at bac@prc.gov.ph.

Thank you.

Very truly yours,

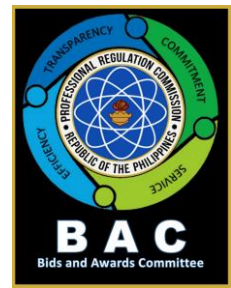

ERWIN M. ENAD
Commissioner
BAC Chairman



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ANNEX "A"

❖ **TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. The bidder shall submit their proposal through their duly authorized representative using the provided **OFFICIAL FORMS (Annex "A" & "B")**.
3. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of the submission of the quotation.
4. Price quotation/s to be denominated in the Philippine peso shall include all taxes, duties and/or levies payable.
5. All quotations exceeding the Approved Budget for the Contract shall be automatically rejected.
6. Award of Contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any erasures or overwriting shall be valid only if they are properly signed by the owner or his/her authorized representative.
8. Payment shall be made within 15-30 days upon receipt of the Statement of Account/Billing Statement, on a bank-to-bank basis.

❖ **TERMS OF REFERENCE**

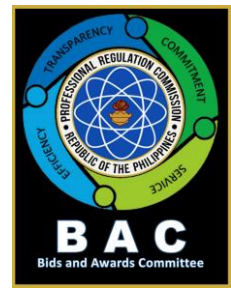
Name of Project :	PROCUREMENT OF REFRIGERATOR FOR VARIOUS OFFICES (LOT 1 TO 2)
Approved Budget for the Contract :	The supplier shall bid for the item described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract (ABC) in the amount of inclusive of all applicable bank and government charges for the following projects: Lot 1 – Four (4) Units of 30L Microwave Oven with Approved Budget for the Contract of Thirty-Eight Thousand Eight Hundred Pesos (Php38,800.00) – RFQ NO. 2022-93 Lot 2 – One (1) Unit of 25-35L Microwave Oven with Approved Budget for the Contract of Six Thousand Pesos (Php6,000.00) – RFQ NO. 2022-94 Lot 3 – One (1) Unit 20L Microwave Oven with Approved Budget for the Contract of Three



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	Thousand Pesos (Php3,000.00) – RFQ NO. 2022-95
Location	Professional Regulation Commission P. Paredes St., Sampaloc, Manila

ITEMS	QTY	Technical Specifications and Schedule of Requirement
Lot 1 – Four (4) Units of 30L Microwave Oven with Approved Budget for the Contract of Thirty-Eight Thousand Eight Hundred Pesos (Php38,800.00) – RFQ NO. 2022-93	4 Units	<ul style="list-style-type: none"> Capacity: 30L Stainless Steel With at least 6 power level Ceramic Interior Led Display
Lot 2 – One (1) Unit of 25-35L Microwave Oven with Approved Budget for the Contract of Six Thousand Pesos (Php6,000.00) – RFQ NO. 2022-94	1 unit	<ul style="list-style-type: none"> Capacity: 25-35L Inverter: Yes Light: 1 LED light Material: Ceramic Enamel Interior Door: Push Button Clock: Yes Deodorization: Yes
Lot 3 – One (1) Unit 20L Microwave Oven with Approved Budget for the Contract of Three Thousand Pesos (Php3,000.00) – RFQ NO. 2022-95	1 Unit	<ul style="list-style-type: none"> 20 Liter Compact 6 Power Levels Power Defrost and Auto Menu Electronic Control with Mechanical Knob Grill Function LED Display Power Output: 700W

DELIVERY SCHEDULE: 15 Calendar days from the receipt of Contract

ACKNOWLEDGMENT AND COMPLIANCE WITH THE TERMS OF REFERENCE FOR THE PROCUREMENT OF VARIOUS MICROWAVE OVEN FOR VARIOUS OFFICES

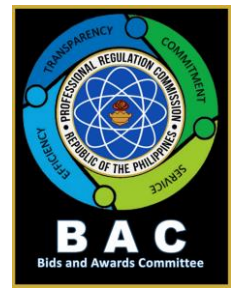
 SIGNATURE OVER PRINTED NAME
 OF AUTHORIZED REPRESENTATIVE,
 DESIGNATION AND PRINTED NAME OF COMPANY



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ANNEX "B"

**PRICE QUOTATION SHEET
FINANCIAL BID**

Having read, examined and accepted the Terms of Reference on the subject Request for Quotation (RFQ), I/We submit our quotation/s for the item/s as follows:

PROCUREMENT OF VARIOUS MICROWAVE OVEN FOR VARIOUS OFFICES			TOTAL BID PRICE QUOTATION (In Figure and In Words)
ITEMS	QTY	APPROVED BUDGET FOR THE CONTRACT	
30L Microwave Oven	4 Units	Thirty-Eight Thousand Eight Hundred Pesos (Php38,800.00)	
25-35L Microwave Oven	1 Unit	Six Thousand Pesos (Php6,000.00)	
20 L Microwave Oven	1 Unit	Three Thousand Pesos (Php3,000.00)	

***THE BID/QUOTED PRICE SHALL NOT EXCEED THE APPROVED BUDGET FOR THE CONTRACT INCLUSIVE OF VAT, ALL TAXES, AND BANK CHARGES.**

PLEASE QUOTE YOUR BEST OFFER FOR THE ABOVE ITEM/S. KINDLY FILL OUT THE FORM COMPLETELY AND INDICATE "NO BID" FOR THE PROJECTS WITHOUT BID PROPOSAL.

Bidder's authorized signature over printed name

Designation:

Name of Company:

Address:

Contact No: